

**Volunteer Form – Harrogate Neighbours Housing Association**

**Any information given on this form is treated confidentially and is protected under GDPR 2018.**

Harrogate Neighbours Housing Association manages personal data in line with the current GDPR legislation, effective since May 2018. For more information on how we manage your data, please refer to our Privacy Notice available at the bottom of our website home page at [www.hnha.co.uk](http://www.hnha.co.uk). If you cannot access this electronically, please request a copy.

**Section 1: About You**

Preferred Title: Mr/Mrs/Miss/Ms	Full Name:
Home Tel:	Mobile Tel:
NI Number:	Email Address:
Home Address:	
Where did you hear about Volunteering for Harrogate Neighbours Housing Association?	
Why would you like to be a volunteer for Harrogate Neighbours Housing Association?	
Are you available as a temporary or regular volunteer?	

Please state your availability:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Time</b>							

So that we can best use your skills and abilities, please complete the form below:

Nature of volunteer role applying for:	
Experience as a Volunteer:	Relevant Work Experience:
Hobbies, Interests or Special Skills:	Courses or Training: (if relevant)
Are you willing to visit people in their own homes?	YES/NO
Do you have a full clean driving licence? *Any mileage will be reimbursed.	YES/NO
Do you have your own transport?	YES/NO

## Section 2: Reference

Please can you provide just 1 referee who would be willing to supply a character reference (these must not be family members). We need their full name and contact details; it is helpful to provide if they have an email address so we can contact Referees quickly on your behalf:

Name	
Address	
Telephone Number:	
Email:	

I hereby give Harrogate Neighbours my written and verbal consent to contact my referee for recruitment purposes.

Print Name:	Signature:	Date:
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## Section 3: DBS

To ensure the safety of our service users a DBS check must be completed for all positions. A criminal record will not necessarily be a bar to obtaining a position at Harrogate Neighbours Housing Association. If a check is returned and reveals any information, this will be discussed with the applicant. The Chief Executive will decide as to whether the offer of volunteering should be withdrawn. There is no charge for a DBS check when applying for a volunteering position, however if you volunteer with us for less than 6-months we would expect you to re-imburse the cost for the DBS. If you could please sign to agree to this:

Signature:
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## Section 4: Personal Details

GP Name:		GP Address:	
Do you have any Allergies:		GP Telephone:	
<b>Next of Kin Details</b>			
Name:		Relationship:	
Contact Number:			

Please return the completed form to the address below or alternatively by email to [info@hnha.co.uk](mailto:info@hnha.co.uk)  
 Human Resources  
 The Cuttings  
 164, Station View  
 Harrogate HG2 7DZ

**Thank you for your interest in becoming a Volunteer for Harrogate Neighbours Housing Association**

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